



CALL FOR PARTS NOMINATIONS RULES OF COMPETITION

1. Nominations will be judged based on the impact and trend-setting nature of the application. Innovation in any area of the application will be considered, including:
 - ~ Design
 - ~ Manufacturing
 - ~ Integration
 - ~ Engineering
 - ~ Assembly
 - ~ Mass and Cost Reduction
2. Deadline for receipt of a nomination form is September 15 of a given year. The nomination form and the innovation description form must be filled out completely and legibly. Incomplete or unclear information may result in disqualification of a nomination.
3. Anyone knowledgeable about the achievement may submit the nomination: OEM, tier supplier, materials supplier, or consultant.
4. For each nomination, the nominating team should select the category that members feel best suits the innovation. The SPE Awards Judging Committee reserves the right to re-categorize nominations. Additionally, categories may be added or deleted in a given year depending on the quality, quantity, and type of nominations received.
5. Receipt of nominations will be verified by return fax or e-mail within five (5) business days. If confirmation has not been received within five (5) business days, it is the submitting team's responsibility to contact the SPE Automotive Division at +1.248.244.8993 to check that the nomination has been received and reviewed.
6. For each nomination form received, at least one (1) representative part must also be submitted, which then becomes the property of SPE. Additional parts may be requested by SPE for display, publicity, or other promotional purposes.
 - ~ Parts should be mailed or delivered to SPE Automotive Division, 1800 Crooks Road, Suite A, Troy, MI 48084 USA between 8:30 a.m. and 5:00 p.m. on normal business days. If delivering the part in person, please call +1.248.244.8993 or +1.248.244.8920 to confirm that someone will be available to receive the part.
 - ~ Parts that are shipped from outside the US are the sole responsibility of the nominating company and the nominating company assumes COMPLETE RESPONSIBILITY for the following:
 - i. Shipping costs and logistics;
 - ii. ON-TIME arrival of parts for judging; and
 - iii. All customs issues, including costs, security, insurance, information requests, etc.
 - iv. SPE is not responsible in any way for parts being submitted for judging. Hence, nominating teams should ensure that they fully and completely understand US customs issues to ensure on-time arrival of the part for judging.
 - ~ The SPE Automotive Division recommends that nominating teams arrange to have their parts arrive by September 22 of the year in which judging is taking place.
7. Please note that all correspondence about the nomination form, presentation times and locations, and additional information will be directed to the person submitting the nomination. Please select a team member as contact who will act as an effective communications link between SPE and other members of the team.

8. Judging will be conducted in three (3) stages.

- ~ First, each nomination form is examined by a Review Committee to ensure it complies with competition rules. Assuming it does, the nomination will be assigned to a category and the team's contact person will be notified of the nomination's acceptance into the competition and the dates and location for the first round of judging before the SPE Automotive Division Board of Directors.
- ~ Second, presentations will be made to the SPE Automotive Division Board of Directors. The board will choose finalists in each category. The contact person for winning nominations will be notified that they have advanced to the next round of judging and advised of the dates and locations for that judging.
- ~ Third, a second round of presentations will be made to the Blue Ribbon Panel. The panel, comprised of industry experts and media, will choose a winner in each category, as well as the Grand Award Winner. Category winners will be notified in advance of the **SPE Innovation Awards Gala**. However, the Grand Award Winner will not be announced until the evening of the gala.

9. While not absolutely required, it is highly recommended that if the Review Committee accepts a nomination, that someone from the nominating team present the nomination to the SPE Automotive Division Board of Directors. If the nomination is accepted as a winner by the board, it is then highly recommended that someone from the nominating team present the nomination to the Blue Ribbon Panel. If no one from the nominating team is able to make the judging, someone from the Review Committee will read the nomination form to the assembled judges. However, given the highly competitive nature of the competition, nominations that are presented in person – where a representative is available to answer judges' questions about the application – historically have tended to do better in the competition.

10. The SPE Automotive Division reserves the non-exclusive right to publish information and claims made about nominations received, as well as to publish photos or artwork received to illustrate the nominated parts and processes.

..... FOR MORE INFORMATION

For more information on the SPE Automotive Division's Automotive Innovation Awards Competition & Gala or any of our other programs, please see our website at www.speautomotive.com/inno.htm, or call us at +1.248.244.8993, or write or visit us at SPE Automotive Division, 1800 Crooks Road, Suite A, Troy, MI 48084.